May 10th, 2018

RE - 11 and 12 Parent/Student/Teacher Interviews

Dear Parents and Carers,

The Year 11 and 12 Parent/Student/Teacher Interviews will be held on **Tuesday, May 22nd** from 3.30pm to 8.00pm in the Brother Warner Hall. This is a **compulsory event** which allows you to discuss your son's academic progress and areas where he can develop further in the academic year with his teacher. It is expected that your son should accompany you to the interview <u>in full winter school</u> <u>uniform</u>.

The sessions for this event will be as follows:

- 1. Session A: 3.30pm 5.30pm
- 2. Session B: 6.15pm 8.00pm

Appointments can only be made through our electronic booking service. Due to the number of interviews to be conducted there will no appointments accommodated on the day. Parents are reminded that **bookings for teacher interviews will close on Monday 21**st **May at 3pm.** Teacher interviews are scheduled for 7 minutes.

Parents can make appointments with their son's teachers for interviews by going directly to bottom of the College website and clicking on the link <u>Book School Interviews</u> or go to the website **www.schoolinterviews.com.au** and click on the 'Book School Interviews Online' link. The event number for St Dominc's College interviews is:

h6sk6

Further instructions on how to navigate this electronic booking system process can be found on the instructions page attached to this letter.

If you find any difficulties with the electronic booking system software, please contact or myself) via email (<u>pgorton@stdominics.nsw.edu.au</u>) or phone at the College.

Yours sincerely,

Mr P. Gorton Director of Curriculum



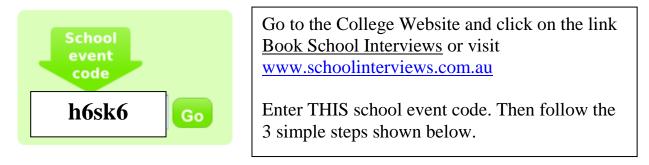
Dear Parents and Carers,

The Meetings will be held on Tuesday, 22nd May from 3.30pm to 7.30pm

- There will be multiple sessions throughout the day.
- You can book interviews for the times that suit YOUR FAMILY.
- Go to **www.schoolinterviews.com.au** or the School webpage and click on Parent/Teacher Interviews on left menu and follow these simple instructions.

Please Note - if you are unable to find a teacher under a KLA heading you can find ALL teachers under the Staff Heading.

BOOKINGS CLOSE - Monday 21st May at 3pm.



1 Baller Enter your details	2 Choose teachers	3 • 4:30 4:40 4:50 • • • • • • • • • • • • • • • • • • •
STEP 1	STEP 2	STEP 3
Enter in email address,	Click on Staff and then choose	Choose the booking interview
Parents Full Name & Students	teacher	time from those times that are
name		available

NOTE: When you click *finish*, your interview timetable will be emailed to you automatically - check your junk mail folder if you do not receive your email immediately.

BOOKINGS ARE NOW OPEN SO THAT ALL FAMILIES MAY BOOK AT THE SAME TIME

Parents can change their interview times any time prior to the closing date, by re-visiting the

www.schoolinterviews.com.au website, and using the code h6sk6

Parents wishing to cancel their interview times after the *closing date* should contact the College directly on 4731 1933 and leave a message for the appropriate teacher or alternatively email the teacher directly.