



## ST DOMINIC'S COLLEGE - BRING YOUR OWN DEVICE USER AGREEMENT

The St Dominic's College Bring Your Own Device program aims to improve student learning experiences and maximise the potential of each and every student both in and out of the classroom. St Dominic's College provides considerable freedom to students in their choice of technology and in their use of technology in the classroom. The College does so with the expectation that they will make good decisions with regards to their personal use of technology.

This Bring Your Own Device User Agreement must be agreed to and signed before students are permitted to bring their device to College and connect it to College facilities. Students and parents/carers must carefully read this Agreement prior to signing it. Any questions should be addressed to the College and clarification obtained before the Agreement is signed. All policies (including the BYOD User Agreement) are available for download from:

**[www.stdominics.nsw.edu.au/elearning/BYOD](http://www.stdominics.nsw.edu.au/elearning/BYOD)**

### Parent and Student Agreement

- i. We have read and will abide by the *Student Acceptable Use of Information and Communication Technology Policy*
- ii. We have read and will abide by the Bring Your Own Device User Agreement.
- iii. We understand our responsibilities regarding the use of our device and college technologies.
- iv. We understand that failure to comply will invoke the College's discipline procedures.

Name of student: ..... HR: .....

Signature of student: ..... Date: ..... / ..... / .....

Name of parent/carer: .....

Signature of parent/carer: ..... Date: ..... / ..... / .....

Device Make and Model .....

## 1. Purpose, Scope and Definitions

- i. The St Dominic's College (BYOD) Program gives freedom to students and their families to tailor their choice of technology to their own educational needs. St Dominic's College will facilitate this in accordance with the *BYOD Program*. However, students and parents must be aware of and consent to the program's boundaries described in this BYOD User Agreement.
- ii. This agreement is between St Dominic's College, a student currently attending or who will be attending St Dominic's College, and his parent or carer.
- iii. Reference in this agreement to 'personal learning device' means an electronic device brought by a student to St Dominic's College pursuant to the College's Bring Your Own Device program and this BYOD User Agreement.

## 2. Equipment

### i. Custodianship

The device brought to the College pursuant to this policy must be able to be brought to College by the student on every school day and be solely for the individual student to use throughout the day.

### ii. Choice of equipment

The device must meet all the requirements of the *Device Specification*. This includes meeting any required physical device characteristics.

### iii. Use of alternative equipment

Equipment which is not in accordance with clause (2.2) is not permitted for use in the Bring Your Own Device program. Unique and specialised diverse learning needs will be considered in ensuring all students can access suitable technology that best meets these needs.

## 3. Damage and loss of equipment

i. Parents and students are strongly recommended to insure their device including cover for accidental damage.

ii. St Dominic's College will not be responsible for any loss or damage.

iii. Students bring their own devices for use at St Dominic's College at their own risk.

iv. In circumstances where a device (or data stored on the device) is damaged by abuse or malicious act of another student, theft or damage while the device is at College or during a College-related activity, absolutely, in negligence or otherwise, specific accidental loss and damage insurance is appropriate for the device.

The Principal (or the Principal's delegate) will, having regard to all the circumstances of the matter, determine whether the other student is responsible for the damage to the device and whether costs incurred in the repair of the device should be borne by the other student. In accordance with *Pastoral Care and Discipline Procedures*.

#### **4. Peripheral Equipment**

i. Students should avoid bringing peripheral device equipment (mouse, microphone etc) to College with the device. Liability for damage or loss of peripheral equipment will in all circumstances be borne by the owner. Peripheral equipment includes:

- (a) chargers
- (b) charging cables
- (c) docking cradles, with the exception of a docking cradle that includes an integrated keyboard
- (d) external pointing devices, such as computer mouse
- (e) adapters for the connection of video output or data transfer

#### **5. Data**

i. Students are responsible for:

(a) Taking due care with the storage of their data.

(b) Backing up all data securely. All electronic data and resources used for College coursework must be stored on another device (such as an external hard drive or USB based storage) or a cloud based service such as OneDrive and accessible on demand. Students must not rely solely on the continued integrity of data on their personal learning device.

#### **6. Acceptable equipment and communication use of personal learning devices**

Use of personal learning devices during the College day is at the discretion of teachers and staff. Students must use their device as directed by their teacher.

i. The primary purpose of the device at College is educational.

ii. Students must bring their device to College fully charged.

iii. While at College, all material on the device is subject to review by College staff.

iv. Students are to connect their BYOD device to the designated college wireless network only. Students are not to connect their BYOD device to cellular networks whilst at College.

## **7. Personal Learning Devices on College Premises**

- i. The College will provide limited hardware support for personal learning devices. Those devices purchased via the approved College supplier can be rapidly assessed and warranty/insurance claims will be managed through our helpdesk in accordance with your service level agreement.
- ii. Personal learning devices cannot be borrowed or loaned to other students.
- iii. Personal learning devices may be stored in lockers (if available) during lunch, recess or sport.

## **8. Misuse and Breaches of Acceptable Usage**

- i. Students will be aware that all actions undertaken, files stored and software on their own device is subject to the College Student Acceptable Usage Policy

## **9. Misuse of equipment and communication systems**

- i. Actions that **may** be taken due to misuse and/or inappropriate action:
  - (a) the device is taken away by a teacher for the remainder of the lesson
  - (b) the matter is immediately referred to and may be taken away by the relevant Key Learning Area Coordinator or Pastoral Care Coordinator, or a member of the College Executive for the remainder of the College day
- (c) The College may confiscate personal learning devices, until collected by parents, if the use is in breach of this User Agreement and/or associated agreements referred to within this document.