



STANDARD PRIVACY COLLECTION NOTICE 2019

1. St. Dominic's College collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at St. Dominic's College. The primary purpose of collecting this information is to enable the College to provide schooling for your son.
2. Some of the information we collect is to satisfy St. Dominic's College legal obligations, particularly to enable St. Dominic's College to discharge its duty of care.
3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health and Child Protection laws.
4. Health information about students is sensitive information within the terms of the Australian Privacy Principles (APP's) under the Privacy Act (1988). We may ask you to provide medical reports about students from time to time.
5. St. Dominic's College from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, Government Departments, Catholic Education Office, the Catholic Education Commission, your local Diocese and the Parish, Schools within other Dioceses, medical practitioners, and people providing services to St. Dominic's College, including specialist visiting teachers, Old Boys Association, sports coaches, volunteers and counsellors.
6. If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your son.
7. Personal information collected from students is regularly disclosed to their parents or guardians. On occasions, information such as academic and sporting achievements, student activities and other news is published in School newsletters, magazines and on our website.
8. Parents may request access to personal information collected about them and their son by making a request in writing to the Director of Business Services at St. Dominic's College. Students may also seek access to personal information about themselves. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the St. Dominic's duty of care to the student, or where it would pose a threat to the individual.
9. As you may know, St. Dominic's College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the St. Dominic's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
10. We may include your contact details in a class list and/or School directory.
11. If you provide St. Dominic's College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to St. Dominic's College and why, they can make request in writing for access to that information if they wish. St. Dominic's College does not usually disclose the information to third parties.